



## North East River Yacht Club ~ Events

North East River Yacht Club proudly accommodates Weddings, Bridal Showers, Family Reunions, Anniversary Parties, Luncheons, Rehearsal Dinners, Graduations, Corporate Business Meetings, Birthday Parties and much more. Our Commodore's Dining Room is spacious and offers a panoramic view of the Bay. It can comfortably accommodate 160 people. In addition, the Upper Room, located on the mezzanine floor, overlooks the Commodore's Dining Room and can be used separately or incorporated to include a buffet, bar or dance floor.

Our renowned chef will work with you to meet all of your needs for your special event. The North East River Yacht Club prides itself on its fine food and first class service. The North East River Yacht Club invites you to experience our exquisite waterfront venue with panoramic views as you celebrate your very special event.

### Date Availability & Time Scheduling

Please call Events Coordinator & Restaurant Manager. Please note, maximum time allotment for events is four hours. If shorter time periods are needed, we can accommodate your request.

### Events

If an outdoor event is what you're looking for then this is the ultimate venue for the occasion. (Outdoor chair and tent rental will be required at an additional cost based on the event). The fee to have the event at the club is \$600 and includes 120 folding chairs delivered to the club, set up, and taken down after the event. Extra chairs can be provided at \$2 each.

### Venue Fee, Membership, Set Up/Cleanup Fee

A \$800 venue fee is applied to the total bill for the use of the facility for the day for non-members of NERYC. This fee provides for a one-year membership to NERYC (a membership application must be filled out and approved by the BOG). This fee provides for the room, set up and clean up for the event. All club documents pertaining to membership, including house rules are available on [www.neryc.com](http://www.neryc.com).

It is expressly noted that the Burgee Lounge bar, restaurant and rest rooms will remain open during the event for use by NERYC members. The Burgee Lounge will only be closed to members if specifically approved by the Board of Governors of NERYC.

### Decorations

North East River Yacht Club does not offer decorations at the club. We have mirrors and votive holders; anything else is to be provided by the guest. Affixing anything to the walls, ceiling or floors with nails, staples etc. is not permitted. Confetti and other similar

items are also not permitted. Extra cleaning or repair fees may apply if not adhered to. Client may have access to the club at noon the day before the event the event in order to set up and decorate.

Any and all decorations provided by Client or items provided by outside vendors must be removed from NERYC by noon the day after the event.

### Linens

White linen tablecloths and napkins are included in your Room Rental Fee. The linen company color selection is limited. We will do our best to accommodate your linen color choice. However, if we are unable to accommodate your choice beyond the above, then additional costs may apply to accommodate this request.

### Table Settings

The tables are round in shape and can accommodate 6, 8 or 10 people per table. In addition, we have several rectangular tables that can be used as a head table. The Commodore's Dining Room can accommodate 160 people.

### Entertainment

If a recommendation is needed, please inquire for a referral for a DJ or band.

### Dietary Consideration

In advance, and as a courtesy, please submit requests for vegetarian plates or other special dietary needs to our Event Coordinator two weeks prior to event. For children ages 3 -12, we offer chicken fingers, french fries. Children under 3 are free.

### Deposit, Headcount and Final Payment

The Banquet Event Order below outlines all details and charges estimated for the event at the time of contract signing. In order to secure the date and time for your event, an \$800 deposit is required. The event date will not be secured at NERYC until the deposit is paid and membership application is approved by the BOG (for non-members). The second deposit, equal to 50% of the estimated balance, is due 90 days prior to the event date. Final payment is due 10 days prior to the event. Deposits will not be refunded in the event of a cancellation. The final headcount and final menu decisions must also be provided 10 business days before the event. Any additional guests over the final count will be charged at the quoted per person price, plus taxes and service fees. The customary service charge of 18% gratuity will be applied to the package price and Maryland State sales tax will be applied to any and all food, beverage, service fees and rental prices.

### Cocktail Hour or Bar Option

Several bar and beverage options are available and can be customized to meet your needs. Options include cash bar, open bar or a tab bar.

\*\* The consumption of alcoholic beverages by a minor is in serious violation of state and federal laws and will be treated as a crime. Our staff is fully trained to ask for age identification from any person who appears to be under the age of 21 and is trying to obtain alcohol. We ask that you inform any guests who may be under the legal drinking age of our policy.

Indemnification and Hold Harmless: Client agrees to indemnify and hold harmless NERYC for any damage, theft or loss of Client occurring at the event that is a result of guests attending the event. Client will be held liable for any damage done to NERYC or its property during this event, beyond regular wear and tear, and must pay for the repair of such damage.

Smoking is only permitted outside in the patio areas. No smoking is permitted indoors of the NERYC building.

I have read this North East River Yacht Club Event document and agree to its terms and conditions. By signing I agree to comply with the terms and conditions of temporary membership in NERYC.

### Event Banquet Order Details

Date & Time of Event \_\_\_\_\_

Estimated Number of Guests \_\_\_\_\_

Estimated Cost per Guest for Menu Selections \_\_\_\_\_

Estimated Hors d'Oeuvres Selections \_\_\_\_\_

Estimated Cost per Guest for Beverage Selection \_\_\_\_\_

Room Rental & Membership Fee \_\_\_\_\_ (N/A for NERYC Full Members)

On Site Wedding Fee \_\_\_\_\_

Estimated Gratuity (18% of estimated Menu and Beverage fees) \_\_\_\_\_

Estimated Sales Tax (6% of YYY) \_\_\_\_\_

Estimated Beverage Tax (9% of YYY) \_\_\_\_\_

Estimated Total Cost of the Event \_\_\_\_\_

Price as quoted is an estimate and may change based on modifications to the plan.

The price estimate is valid for 30 days unless a deposit is received

Initial Deposit \$800 \_\_\_\_\_

Second Deposit (50% of Estimated Event Cost due 90 days before event) \_\_\_\_\_

Balance will be due 10 days before the event based on final head count and final menu selections.

Signed: \_\_\_\_\_ Date \_\_\_\_\_  
Guest

Signed: \_\_\_\_\_ Date \_\_\_\_\_  
NERYC Event Coordinator



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